



RFP No. OMH 2026-27 FAQs

1. The message you sent about the RFP indicates that contractors must be authorized to provide services in the State of Texas. Can you please clarify this statement? For example, must contractors have a business that is registered with the Texas Secretary of State? Does this requirement apply to the prime contractor only or the prime contractor and subcontractors?

A: The prime contractor and any subcontractors must be legally registered to conduct business in the United States and authorized to provide the proposed services in the State of Texas. This requirement applies to both the prime contractor and all subcontractors. Registration with the Texas Secretary of State is not specifically required.

2. Must all contractors (prime and subcontractors) be in the United States?

A: Any subcontractors must be legally registered to conduct business in the United States and authorized to provide the proposed services in the State of Texas.

3. Page 3 – Summary/Purpose. Can ACAM provide the current draft of the Outcome Measures Handbook for respondents to review before submitting a proposal?

A: No. The current draft of the Outcome Measures Handbook will not be provided to respondents prior to the proposal submission deadline. It will be shared with the selected vendor(s) during contract negotiations.

4. Page 4 – Current-State Assessment. Approximately how many pages is the current Handbook, not including supporting materials?

A: The current draft of the handbook is approximately 50 pages not including supporting material.

5. Page 4 – Current-State Assessment. Are all 36 outcome measures currently drafted, or are some measures still incomplete or not yet developed?

A: No. Not all 36 outcome measures are fully developed. Some measures are still incomplete and will require additional refinement and development as part of the project.

6. Page 5 – Program-Specific and Cross-Program Measures. Approximately how many programs or program areas will need to be included in the program-specific measures and crosswalks?

A: ACAM currently has 5 core programs and 7 collaborative initiatives that will need to be included in the program-specific measures or crosswalks. The measures are not limited to current programs and may include initiatives from the past.

7. Page 5 – Data Quality and Implementation Guidance. Will the selected consultant have access to ACAM's Apricot system, or will ACAM provide the forms, fields, reports, screenshots, and other information needed for the Handbook?

A: ACAM will provide the forms, fields, reports, screenshots, and other information needed for the Handbook.

8. Page 6 – Validation and Revision. Is there a specific number of ACAM staff or partner organizations expected to participate in working sessions or review of the Handbook?

A: No. There is no specific number of ACAM staff or partner organizations expected to participate in the working sessions.

9. Pages 5–6 – Handbook Refinement and Completion. Is the selected consultant expected to provide final graphic design and publication-ready formatting of the Handbook, or will ACAM handle final design after the content is completed?

A: The consultant is expected to provide final design and publication ready formatting of the handbook based on branding guidance from ACAM.

10. Page 7 – Pricing Proposal. Does ACAM have an anticipated budget range or not-to-exceed amount for this project?

A: ACAM does not have an anticipated budget range for this RFP.

11. Do words appearing in tables, figures, graphics, or captions count toward the stated narrative word limits?

A: No. However, the excessive use of tables, figures, graphics, or captions is highly discouraged.

12. To support the development of a responsive and appropriately scaled pricing proposal, does ACAM have an anticipated budget range or maximum funding amount established for this engagement?

A: No. ACAM does not have an anticipated budget range or maximum funding amount established for this engagement.

13. Will the existing handbook framework be released to proposers before the proposal submission deadline?

A: No. The current draft of the Outcome Measures Handbook will not be provided to respondents prior to the proposal submission deadline. It will be shared with the selected vendor(s) during contract negotiations.

14. After the contracts are awarded, will the review meetings be conducted virtually or in person?

A: They can be virtual or in-person as determined in the contract negotiation process.

15. Is the current version of the Handbook publicly available?

A: It is not. However, it will be shared with selected vendor(s) during contract negotiations.

16. Is there an established threshold – either upper or lower – amount for bidding?

A: There is no threshold. Cost proposals will be evaluated separately from the technical proposal.

17. Can you elaborate on the purpose of the Outcome Measures Handbook, and why it's being refined?

A: The Handbook is currently an early rough draft and is not ready to be released. It is intended to be a tool for community partners to quantify impact. It supports program effectiveness by giving partners access to information across all available programs and promoting a stronger, more aligned approach to measuring community impact. The Handbook also supports future growth by helping nonprofit partners adapt and expand as community needs evolve.