

Tips for updating QuickBooks Desktop report in Excel

You can export a report, change certain formatting or add new formulas, and then update it with new QuickBooks data.

QuickBooks will update and keep these changes:

- 1 Renamed report titles
- 2 Font, Fill, and Number formatting
(in row & column headers only)
- 3 Resized columns
- 4 Renamed column & row headers
- 5 Inserted rows & columns
You must enter text or a formula in the row to preserve it.
- 6 New Excel formulas
The updated report must contain the row associated with your formula
- 7 Inserted text
Make your new text always appear next to a particular row by entering the text as a formula (e.g. ="inserted text")

	A	B	C	D	E	F	G	H	I	J
1						My Company P&L				
2						Profit & Loss				
3						July through August 2012				
4							07/16/12	Aug 16	TOTAL	
5						Ordinary Income/Expense				
6						MONEY IN (aka Income)				
7						40100 - Construction Income				
8						40110 - Design Income	3,054.02	3,900.00	6,954.02	
9						40199 - Less Discounts given	0.00	-48.35	-48.35	*
10						Total 40100 - Construction Income	3,054.02	3,751.65	6,905.67	
11						40500 - Reimbursement Income				
12						40520 - Permit Reimbursement Income	0.00	487.00	487.00	
13						Total 40500 - Reimbursement Income	0.00	487.00	487.00	
14						Total Income	3,054.02	29,197.65	46,343.45	
15						* Labor Income less Design Income	3,054.02	13,227.00	21,596.71	Labor Diff
16						Cost of Goods Sold				

QuickBooks will NOT support these changes:

- Font formatting in non-header cells*
- Inserted rows that are left empty
- Moved data cells
- Renamed date columns
- Deleted columns
- Sorted columns
- Inserted columns in between QuickBooks row headers
- User-defined formulas may not be supported in collapsed reports when updated to the same excel sheet

Alliance of Community Assistance HSS 2

Account Listing

January 16, 2024

Account	Type	Accnt. #
1200 · Account Receivable	Accounts Receivable	1200
1200-1 · HSS Grant Receivable - TDHCA	Accounts Receivable	1200-1
2200 · Account Payble	Accounts Payable	2200
2200-1 · HSS 2 Grant Payable	Accounts Payable	2200-1
3000 · Opening Balance Equity	Equity	3000
3200 · Retained Earnings	Equity	3200
4010 · HSS 2 Grant Revenues	Income	4010
6000 · Housing Stability Costs	Expense	6000
6001 · Case Management Costs	Expense	6001
6001-11 · Case Management - Salaries	Expense	6001-11
6001-12 · Case Management - Payroll Tax	Expense	6001-12
6001-13 · Case Management - EE Benefits	Expense	6001-13
6001-14 · Housing Stability Coaches	Expense	6001-14
6001-15 · Couseling & Mental Health Servs	Expense	6001-15
6001-16 · Housing Stability Screener	Expense	6001-16
6002 · Relocation and Moving Costs	Expense	6002
6003 · Social Services- Housing Stabil	Expense	6003
6003-11 · Transportation Costs	Expense	6003-11
6003-12 · Job Training & Placement Costs	Expense	6003-12
6003-13 · ID Recovery Costs	Expense	6003-13
6003-14 · Childcare Costs	Expense	6003-14
6003-15 · Technology Costs	Expense	6003-15
6003-16 · MH Counseling Contractors	Expense	6003-16
6003-17 · Food, Clothing & Hygiene Items	Expense	6003-17
6200 · Other Financial Assistance	Expense	6200
6200-11 · Utility Deposits	Expense	6200-11
6200-12 · Pet Deposits	Expense	6200-12
6200-13 · Security Deposits	Expense	6200-13
6200-14 · Rental Application Fees	Expense	6200-14
6200-15 · ST Hotel or Motel Stays	Expense	6200-15
6200-16 · Landlord Incentives & Risk Fees	Expense	6200-16
6300 · Administration Costs	Expense	6300
6300-11 · Admin Costs - Accounting Servic	Expense	6300-11
6300-12 · Admin Costs - Salaries	Expense	6300-12
6300-13 · Admin Costs - Payroll Taxes	Expense	6300-13
6300-14 · Admin Costs - EE Benefits	Expense	6300-14
6300-15 · Admin Costs - Computer Equipmen	Expense	6300-15
6300-16 · Admin - General Operating Costs	Expense	6300-16

Alliance of Community Assistance ESG 14

Account Listing

January 16, 2024

Account	Type	Accnt. #
12000 · Account Receivable	Accounts Receivable	12000
12100 · Grant Receivable - TDHCA	Accounts Receivable	12100
12101 · Inventory Asset	Other Current Asset	12101
15000 · Furniture and Equipment	Fixed Asset	15000
16000 · Other Assets	Other Asset	16000
22000 · Account Payable	Accounts Payable	22000
22005 · ESG Grant Payable	Accounts Payable	22005
24000 · Refundable Advances - TDHCA	Other Current Liability	24000
30000 · Beginning Net Assets	Equity	30000
30100 · Unrestricted Net Assets	Equity	30100
30200 · Temp. Restricted Net Assets	Equity	30200
30300 · Perm. Restricted Net Assets	Equity	30300
40100 · ESG Grant Revenues	Income	40100
40200 · Matching Fund Contributions	Income	40200
40201 · Other Non-ESG HUD Funds	Income	40201
40202 · Other Federal Government Funds	Income	40202
40203 · State Government Grant Funds	Income	40203
40204 · Local Government Grant Funds	Income	40204
40205 · Private Funds - Individual	Income	40205
40206 · Private Funds - Corporate	Income	40206
40207 · Private Funds - Foundations	Income	40207
40208 · Fees & Other matching Funds	Income	40208
40209 · Program Income	Income	40209
40300 · Special Events	Income	40300
40400 · Benefit-in-kind	Income	40400
40401 · Benefit -in-Kind - Goods	Income	40401
40402 · Benefit In Kind - Services	Income	40402
40403 · Benefit In Kind - Facilities	Income	40403
40404 · Benefit In Kind - Others	Income	40404
40500 · Other Fees and Income	Income	40500
50000 · Cost of Goods Sold	Cost of Goods Sold	50000
60000 · Direct Client Assistance	Expense	60000
60001 · Medications	Expense	60001
60002 · Transportation	Expense	60002
60003 · Rental Security Deposits	Expense	60003
60004 · Rental Assistance - Short Term	Expense	60004
60005 · Utility Deposits	Expense	60005
60006 · Utility Payments - Short Term	Expense	60006
60007 · Utility Payments - Medium Term	Expense	60007
60008 · Moving Costs	Expense	60008
60009 · Hotel & Motel Expenses	Expense	60009
60010 · Rental Assistance - Medium Term	Expense	60010
60011 · SO Engagement Supplies	Expense	60011
60012 · Rental Application Fees	Expense	60012

Alliance of Community Assistance ESG 14

Account Listing

January 16, 2024

Account	Type	Accnt. #
60013 · Rent Arrears	Expense	60013
60014 · HP COVID-19 Landlord Incentives	Expense	60014
60015 · Utility Arrears	Expense	60015
62000 · Contract Costs	Expense	62000
62001 · Accounting Contract Fees	Expense	62001
62002 · Program Cordination Contract Fe	Expense	62002
62003 · Other Outside Contract Services	Expense	62003
65000 · Other Expenses	Expense	65000
65005 · Advetising & Publicity	Expense	65005
65010 · Subscriptions & Fees	Expense	65010
65020 · Postage & Mailing Services	Expense	65020
65030 · Printing and Copying	Expense	65030
65040 · Supplies	Expense	65040
65050 · Telephone, Telecommunications	Expense	65050
65055 · Utilities	Expense	65055
65060 · Gen Liability & Non-Health Insu	Expense	65060
65070 · Donated Services	Expense	65070
65080 · Donated Facilities	Expense	65080
65090 · Donated Materials & Other Goods	Expense	65090
65100 · Equip Rental and Maintenance	Expense	65100
65110 · Occupancy Costs	Expense	65110
65120 · Depr and Amortization	Expense	65120
65125 · Management & General Costs	Expense	65125
65130 · Adjustments - Prior Repted Cost	Expense	65130
66000 · Payroll & Related Expenses	Expense	66000
66001 · Salaries and Wages	Expense	66001
66002 · Payroll Taxes	Expense	66002
66003 · Employee Beneefits	Expense	66003
67000 · Conference, Workshop & Meetings	Expense	67000
67001 · Registration Fees	Expense	67001
67002 · Travel - Local	Expense	67002
67003 · Travel - Airfare	Expense	67003
67004 · Travel - Hotel Accomodation	Expense	67004
67005 · Travel - Mileage Reibursement	Expense	67005
67006 · Meals and Other Costs	Expense	67006
68000 · Matching Fund Requirement	Other Expense	68000
68001 · Other Non-ESG Hund Fund	Other Expense	68001
68002 · Other Federal Funds	Other Expense	68002
68003 · State Government	Other Expense	68003
68004 · Local Government	Other Expense	68004
68005 · Private F und	Other Expense	68005
68006 · Other	Other Expense	68006
68007 · Fees	Other Expense	68007
68008 · Program Income	Other Expense	68008