

ACAM RFP Homelessness Prevention Service Provider(s) (RFP No. ESG XI 2020-21) Answers to Questions
 Posted 10/15/2020

1. What is the difference between this RFP, and the RFP sent last week (ESG 10 CARES (2))?

The differences between ESG Annual Allocation and ESG CARES can be found at the TDHCA Video Library (link below) under ESG CARES Implementation (slide 9).

<https://www.tdhca.state.tx.us/home-division/esgp/video-library.htm>

2. When is the webinar?

The ESG 11 2020-21 Optional RFP Conference October 9, 2020, 1:00 pm-2:00 pm

Zoom registration link:

<https://us02web.zoom.us/meeting/register/tZAtc-itpz8vHdlt75bdZBycBl6BIXiPABDc>

3. Was the webinar recorded?

The webinar was not recorded.

4. Is this RFP specifically for Direct Aid and/or is there Administrative Cost associated with this RFP?

Complete the budget table below and provide a budget narrative. (See 24 CFR 576.103, 576.105, and 576.106 and 576.107 for category definitions).

Budget Categories	Amount
A) Financial Assistance (*does not include current rental assistance payments)	
B) Housing Services (Housing Search & Placement and Housing Stability Case Management)	
C) Tenant-based rental assistance	
D) Total	
E) Number of People to be served	
F) Average cost per person (D/E)	
G) Estimated Households to be served	
H) Average cost per household (D/G)	

5. When are proposals due?

ESG 11 2020-21 is due October 20, 2020 by 12pm.

6. What is the total amount funded?

The total amount is about \$147,000.

7. Confirming that this RFP is for 50 people?

ACAM's goal is to serve 50 people (minimum) residing in Harris, Fort Bend, and/or Montgomery Counties (Section C, Goals page 3 in the RFP).

8. How is the data recorded? Would we be provided a spreadsheet for us to input data or/and use HMIS?

Data will be entered on a provided excel spreadsheet and HMIS. Please see page 25 of the Business Rules for more information about HMIS.

9. If the goal is to stabilize clients quickly how can we properly provide Case Management and Client meetings? For example, if we are able to re-stabilize a client by providing assistance for 1 month, that really doesn't allow proper time to complete many of the other services required. If we conduct 1 client meeting and or case management service, will that suffice?

For ESG we do short-term and medium-term rental assistance. Our average is about 90 days of clients being in the program. Please see Closing the Case on page 24 in our Business Rules for more information on exiting clients from the program.

10. To clarify, the Continuous Quality Improvement Sessions are hosted by ACAM and are available for us to attend bimonthly?

Yes, ACAM will host CQI's for the case managers. They are currently being held on Zoom. More information can be found on page 7 of the Business Rules.

11. Expectation 13 says to follow ACAM guidelines on Case Management. Does this mean we do exactly what is outlined in the business rules beginning with coordination of information and referral for services and ending with HMIS.

For Expectation 13 in the RFP it states, "Follow ACAM guidelines on case management and employ ACAM's Standardized Record adhering to procedures outlined in ACAM's Homelessness Prevention Business Rules." The guidelines are stated in the Business Rules on page 23.

12. Are all the important due dates on the RFP?

Yes, all the dates are posted on the first page of the RFP. The RFP can be found on our website, <https://acamweb.org/funding-vendor-opportunities/>.

13. Where are the activities for Homelessness Prevention located?

Homelessness Prevention Summary of Eligible Uses of ESG Funds is posted on our website <https://acamweb.org/funding-vendor-opportunities/> under Additional Resources.

14. Is the total goal to assist 50 individuals or is it 50 individuals per contract?

ACAM's goal is to serve 50 people residing in Harris, Fort Bend, and/or Montgomery Counties (Please see subsection "Goals" on page 3 in the RFP).

15. Does the cover sheet count towards the 8-page limit?

Please see the Statement of Work in Section F on page 5 in the RFP. It states, "The length of the submittal document, not including the signed cover letter or attachments, shall not exceed 8 pages (single sided, single spaced, using Times New Roman and 12-point font)."

16. Do we currently have to meet with the clients in person?

Please see number 1 in the ESG and HUD Waivers section of the RFP (page 13) on our website (<https://acamweb.org/funding-vendor-opportunities/>).

17. What is the Match?

Match information can be found here <https://www.tdhca.state.tx.us/home-division/esgp/video-library.htm>. Click the ESG Webinars tab view PDF of Match Requirement.

18. Is the CQI meetings monthly in Houston Texas?

CQI meetings are held in Houston, Texas. Currently they are being held on Zoom.

19. Is this opportunity similar to ESG CARES in that your preference is to award agencies who serve all homeless and not just a subpopulation like Domestic Violence?

Please see page 7 and page 20 of our Business Rules posted on our website (<https://acamweb.org/funding-vendor-opportunities/>).

20. Where can I find the Housing Stabilization plan?

Please see DEVELOPMENT OF A HOUSING STABILIZATION PLAN (HSP) heading on page 22 of our Business Rules posted on our website (<https://acamweb.org/funding-vendor-opportunities/>).